

ID Coordinator (Teeball)

Objectives

Coordinates Coach appointment, team tryouts and selection and Carnival participation in the leadup to, and including, the TBAWA State Championships Carnival, including participation in the TBAWA Lightning Carnival, coordinating KR Prestate carnival

Position within the Committee:

☐ Executive Committee

☒ Committee

☐ Volunteer

Duties Profile

Arrange trial dates for Interdistrict Teams. Liaise with Vice President (Teeball), Coaches, Coaching Coordinator (Teeball) and Communications Manager to encourage players to try out for the Interdistrict Teams.

Identify at least one Saturday morning team to play at the TBAWA Lightning Carnival in November/December.

Complete TBAWA Form 4 (Lightning Carnival Nomination Form) before end of October,

Liaise with Team Coach/es and Registrar for team lists and complete Lightning Carnival Registration Form (Form 6) for each team

Liaise with Treasurer to obtain payment to TBAWA by October closing date.

Call for nominations and appoint Coaches for the State Championships Team/s. Minimum A Level Accreditation is required for any Coach attending the State Championships Carnival.

Ensure any player interested in trying out has completed the Nomination Form and had the Terms and Conditions signed by their parent/guardian.

Nominate a Selection Panel that will assess all applicants and, with consultation with the State Championships Coaches as necessary, select players for each Interdistrict Team.

Liaise with Registrar to forward unsuccessful and successful candidate letters to all players who nominated for States. Be prepared to liaise with parents of unsuccessful players to discuss why their child was unsuccessful.

Distribute team lists, with the assistance of the Registrar to all the Interdistrict Coaches.

Liaise with Committee, players, coaches and Uniform Coordinator to ensure all players have the appropriate uniform made for State Championships.

Complete TBAWA Form 7 (State Championships Nomination Form), liaise with Treasurer to obtain payment to TBAWA by November closing date. With this form should be any submissions/requests to TBAWA regarding individual team grading for the State Championships as necessary. Obtain any Coach and Umpire Registration Numbers from TBAWA and confirm level of Accreditation as required for relevant roles.



Teeball – Baseball – Softball

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Arrange volunteers to complete duties roster as required for the Lightning Carnival [and State Championships Carnival](#), as detailed by TBAWA.

Note: TBAWA will forward copies of the, fixtures, bylaws and umpiring and Club duties rosters to the State Coordinator as soon as they are available, usually about three days before the carnival. These documents will also be available on the TBAWA website (www.tbawa.org.au)

Ensure that everything possible is done to ensure that our Interdistrict representative teams have the best preparation possible. This includes, but is not limited to, providing Coaches with details of upcoming carnivals as part of the training and preparation leading up to the State Championships and registering teams for these carnivals as required, coordinating scratch matches with local clubs. All fixtures and details of these carnivals will be sent from the individual clubs to the Coordinator for distribution to participating teams and Coaches.

Coordinate our own Pre-State Carnival, appointing any subcommittee as necessary for this. This includes, but is not limited to:

Selecting a date and arranging advertising through TBAWA Website and meetings

Liaising with the Secretary/President to ensure the grounds are booked for the day

Receiving nominations.

Generation of fixtures and diamond layout

Coordinating club volunteers for the day (canteen front-of-house, umpires, setup/packup, toilet cleaning)

Liaising with Equipment Officer and Grounds officer for ground preparation on the day

Booking relevant services – canteen coordinator (food preparation, club volunteers to run the front-of-house), additional toilets, first aid, ± golf buggies.

Complete TBAWA Form 8 (State Championships Team Registration Form) for each team and forward to TBAWA by January closing date.

Attend TBAWA Meetings as the State Championships draw near to obtain any relevant information regarding the upcoming Carnival.

Liaise with Umpiring Coordinator to organise the Umpires required for the State Championships weekend on receipt of the roster from TBAWA (minimum Level 2 accreditation for all plate umpires; Level 1 accreditation for all base umpires; ALL umpires to have current State Championships Licence).

Ensure all coaches, assistant coaches, managers, scorers, umpires are compliant with Working with Children requirements and the Club WWC Register is updated as needed.

Arrange volunteers to complete the duties roster at the State Championships Carnival as required, as detailed by TBAWA.

Note: TBAWA will forward copies of the team grading, bylaws, fixtures and umpiring and Club duties rosters to the State Coordinator as soon as they are available. These documents will also be available on the TBAWA website (www.tbawa.com.au)

Other duties as required, for example:

- Preparation of parent information meeting and/or handout to players, coaches and parents are aware of their role in the State Championships, any differences between State Championships competitions and local Saturday competition: that the aim of this team is to further develop the players skills and knowledge of the game and hopefully win.

- Liaise with State Championship team Coaches and/or parents with regard to the selection, withdrawal or other player issues and report back to the Committee.

Ensure the Executive are kept informed of current status and any issues arising.

Related documents:

Interdistrict Player Nomination Form

TBAWA – Form 4, 6, 7 & 8

Interdistrict Teeball Team Guidelines

Checklist – Pre-State Lightning Carnival

Job Description: Interdistrict Teeball Coach